

Sparkwell Parish Hall and Playground Trust Management Committee Meeting Minutes.

25th June 2026 7pm

Agenda Item	Description	Action by/who
1.	Welcome Present: Lynda Thome Nigel Thome Jessica Collins Geoff Perham Apologies: Rebecca Tierney Hannah M Peter Tremain Kevin Smith	
1.	<u>Constitutional Matters</u> Appointment of Acting Chair and new trustees Geoff Perham will be of acting chair until the next AGM. Unanimous vote on being chair. New trustee Matthew <i>TRMP.</i> Take Rebecca Pinner on as a representative for the toddler group. Sildy Macadie and Lysette Whymett voted on by the whole committee as trustees.	
3	<u>Declaration of any interest</u> None	
4	<u>Chairmans Report</u> None	

5	<u>Treasurers Report – As attached</u> LT to attend the Parish Council meeting 1st July 2026 to ask for some financial support with the running of the playground. Committee looked at the costings for SATCO and are happy for the funds of £8665.04 to be transferred over to them.	
6	<u>Secretary Report</u> None	
7	<u>Booking Report</u> LT Bookings continue to be good. We have increased the booking costs slightly and no complaints or concerns.	
8	<u>Park Report</u> LT Additional work on the park has been delayed and they will contact Kevin hopefully sometime next week. A deposit has been paid to them of £1300.	
9	<u>User Group Reports</u> Bowls – JOHN R – numbers have been slightly reduced due to the nice weather. Attendance usually 16/17. NT suggested a game between SATCO team and bowls for a fundrasier. Toddler Groups – LT on behalf of RP – 10-15 families have been attending during groups. Half term bouncy castle session went well. Going to offer more variety eg parachute activities and water play in the hotter weather and sensory activities. Friends of Sparkwell Hall Coffee Morning – JENNY R – General feedback from users have been initially positive. Committee members are encouraging the idea of groups speakers/ artists/ archaeologists to attend for the users.	

	Community Cafe – NT – Going consistently well. Got a good balance with food demand and costings. Farmers Market – LT – Farmers Market is full for the Summer Fayre. 9-12pm SATCO – LT – Provided the costings and it's been approved by the committee.	
8.	Matters Arising Scrubbing Machine – Has been fixed and returned and is working well. Scrubber would be serviced each year at the hall. First Aid Course – Good turnout. The hall have purchased new first aid kits. Funds for this course was donated by the parish pump. Plumbing – Toilets ongoing - awaiting for parts for one toilet. Summer fayre – All organised and ready to go!	
10	Matters Outstanding Money to SATCO.	
11	Any Other business John Reynolds – Has the idea of table tennis.	
	Next Meeting - To be arranged	
	These minutes will remain in draft until approved and signed at the next Committee Meeting. All present agree this is a true and accurate record	

	Signed.....<i>T. G. M. Perham</i>.....Chairperson Date.....<i>14/9/26</i>.....	
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