

Sparkwell Parish Hall and Playground Trust Management Committee Meeting- Minutes

Date: 11th May 2026 7:30pm

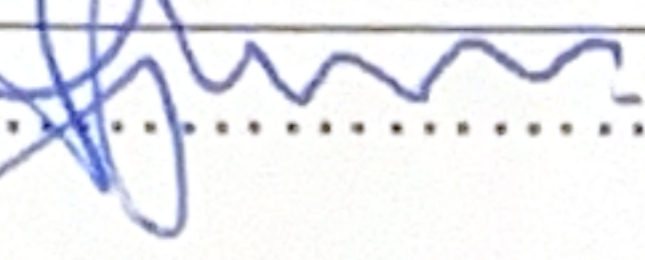
Venue: Sparkwell Parish Hall

Agenda Item	Description	Action by/who
1.	<p>Welcome</p> <p>Present:</p> <p>Peter Gold Lynda Thorne Nigel Thorne Kevin Smith Rebecca Tierney Jessica Collins Hannah M Peter Tremain</p> <p>Apologies:</p> <p>Nikki Newton John & Jenny Reynolds</p>	
1.	<p><u>Constitutional Matters</u></p> <p>Peter Gold to step down as chair after this evening.</p>	
3	<p><u>Declaration of any interest</u></p> <p>None</p>	
4	<p><u>Chairmans Report</u></p> <p>Peter Gold to step down as chair after this evening.</p>	
5	<p><u>Treasurers Report – As attached</u></p> <p>All members agree for 50p increase on hiring price.</p>	

6	<p><u>Secretary Report</u></p> <p>None.</p>	
7	<p><u>Booking Report</u></p> <p>Two weddings booked.</p> <p>Big events booked.</p> <p>Bookings are going well and consistent. Even booking into 2027.</p> <p>WI group have now sadly finished.</p> <p>We have a new yoga group taking place on a Tuesday evening.</p>	
8	<p><u>Park Report</u></p> <p>Our latest park report came back with NO defects. 1 advisory wet pour is coming away from the wooden surround.</p> <p>Lynda has contacted the inspector who passed on that we maybe able to put a concrete surround around the wet pour instead of the wood. Lynda will contact for a price for this.</p> <p>We will approach Sparkwell Parish council about helping towards financial contribution towards fixing of the play park.</p>	
9	<p><u>User Group Reports</u></p> <p>Bowls – Nothing to report.</p> <p>Toddler Groups – New person working as self employed and now running of the group. Therefore be less profit. Making good profit every week. We bought some new toys and equipment from the grant from Tesco.</p> <p>Farmers Market – Next one to take place on 28th June in line with the school summer fayre.</p> <p>Friends of Sparkwell Hall Coffee Morning – First Wednesday of every month. Received really well.</p>	

8.	<p>Matters Arising</p> <p>Got a free filing cabinet – All Confidential paperwork has been stored in here. LT and RT hold keys for this.</p> <p>Blind purchase – worked well – flagpole that goes on display outside the hall for advertisement.</p> <p>Purchase of bar fridge - £250</p> <p>Data Protection – Locked cabinet that all confidential paperwork to be stored in. All information from hirers etc is being deleted on all digital platforms.</p> <p>Electrical work completed for next panto (money from SATCO)</p>	
10	<p>Matters Outstanding</p> <p>Scrubbing machine – Machine has been sent away to be repaired estimated at £343.</p> <p>First Aid Course - (£270 for 12 people) This money will be used that was gifted from the parish pump. We will initially offer these places amongst committee members and user groups. If these do not fill, we will offer the remaining to the villagers.</p> <p>Plumber for Toilets – Brian the plumber to come look at the toilet systems and there may possibly be a blockage by debris from the water system on the roof.</p> <p>Summer Fayre 28th June – SATCO to run ice cream and sweet stall. Hannah M to run this by SATCO members.</p>	
11	<p>Any Other business</p> <p>Newnham Grant – Kevin to sort playground and Newnham Grant.</p>	
	<p>Next Meeting -</p>	
	<p>These minutes will remain in draft until approved and signed at the next Committee Meeting.</p> <p>All present agree this is a true and accurate record</p>	

Acting

	Signed..... Chairperson	
	Date.....25/6/26.....	