

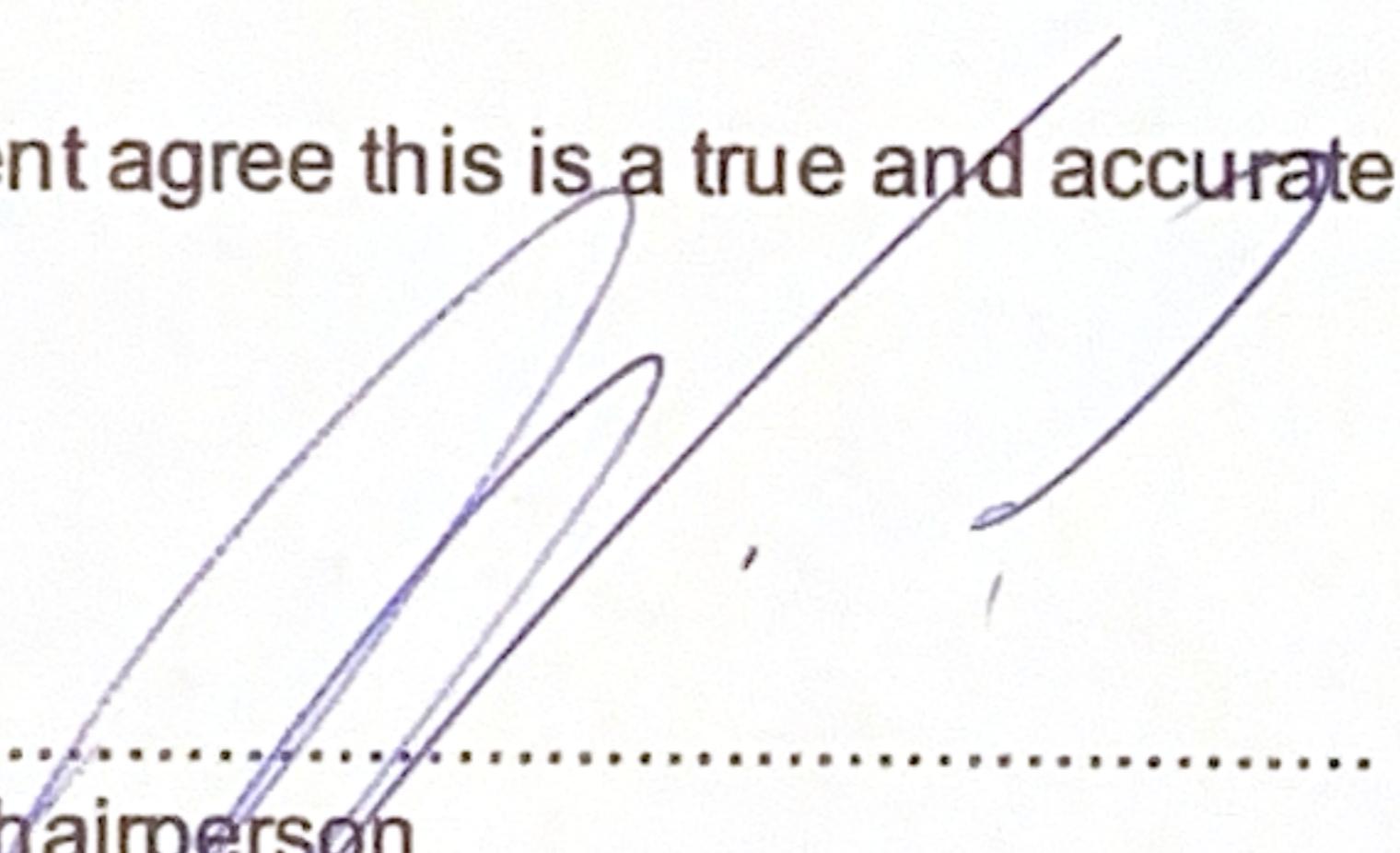
**Sparkwell Parish Hall and Playground Trust Management Committee Meeting-  
Minutes**

Date: 17 November 2025 Meeting after the AGM

Venue: Sparkwell Parish Hall

Agend a Item	Description	Action by/who
1 and 2	<b>Welcome</b> <b>Present:</b> Lynda Thorne Nigel Thorne Peter Tremaine Rebecca Tierney Jessica Collins Mark Vinall Kev Smith  <b>Apologies:</b> Peter Gold	
3	<b>Open Forum</b> None	
4.	<b>Constitutional Matters</b> There are no constitutional matters.	
5		
6	<b>Financial Update</b> As AGM	
7	<b>Correspondence –</b>	

8	User Group reports as AGM	
9	<p><b>Matters Arising</b></p> <p>Video Ring Doorbell</p> <p>Blue Token (Tesco)</p> <p>Solar Panels</p> <p>Scrubbing Machine</p> <p>Playground</p>	<ul style="list-style-type: none"> <li>- Really need to look at fixing the lock keypad. IF we win the Tesco funding this could go towards this. From a safety and security aspects, this needs to be fixed in order to uphold this, especially for a group such as the toddler group. Committee voted YES to have this fixed.</li> <li>- As above. If we were to win the Tesco community blue token scheme. We would use the funds to fix the lock.</li> <li>- We have a smart meter. Sunny days £2 cost. Rainy days £15 cost. So it is saving us money when the sun is out. 5kwh battery. Not paying to the grid.</li> <li>- Broken – needs fixing and to be serviced. It has a flush through. Voted on having a service of the machine £250?</li> <li>- Has been updated.</li> </ul>
10	<p><b>Matters Outstanding</b></p> <p>Drains</p> <p>Price Change for Weddings and Parties</p>	<ul style="list-style-type: none"> <li>- One of the drains outside of the hall needs fixing. We believe there is a blockage up to the wall of the car park. Man hole cover is where the issue is and believe to be going in the road. Either highways or SWW hold accountability for this. Guttering for the rain water to use in the toilet system needs looking at too. Vote guttering to be looked at. YES Mar Vinall to sort this.</li> <li>- Charge for parties have increased. These have been changed on the website. Lynda Thorne.</li> </ul>

	Deep Clean Kitchen	<ul style="list-style-type: none"> <li>- Friday 28<sup>th</sup> November to purchase tree. Want it up before SATCO are LT to email Sophie (Sparkwell Council) to pay for the xmas tree o go halves.</li> </ul> <p>Jessica to deep clean kitchen around ovens.</p>
11	<p><b>Any Other Business</b></p> <p>Awaiting community votes from Tesco Grant</p>	
	<p>Next Meeting – 12<sup>th</sup> January 2026</p> <p>These minutes will remain in draft until approved and signed at the next Committee Meeting.</p> <p>All present agree this is a true and accurate record</p> <p></p> <p>Signed..... .....Chairperson</p> <p>Date..... 12/1/26</p>	