

Sparkwell Parish Hall and Playground Trust Management Committee Meeting- Minutes

Date: 17th March 2025

Venue: Sparkwell Parish Hall

Agenda Item	Description	Action by/who
1 and 2	Welcome Present: Lynda Thorne Nigel Thorne Peter Tremaine Rebecca Tierney Jessica Collins Mark Vinall Jenny Reynolds John Reynolds Apologies: Peter Gold Tom Cole Nikki Harris	
3	Open Forum None	
4.	Constitutional Matters There are no constitutional matters.	
5		
6	Financial Update Closin balance end of January Current Acc Bal - £12,061.13 Savings Acc Bal - £20,276.07	

	<p>We have had a huge amount of expenditure over Feb/Mar period this year. Namely:</p> <p>Pathway - £13,053.60</p> <p>Curtains - £1,920.00</p> <p>Electrician for toilet sensor - £80.00</p> <p>Fire Alarm Check - £184.20</p> <p>Plumbing to change taps - £550.00</p> <p>Committee room ceiling - £612.00</p> <p>Scrubbing Machine - £268.80</p> <p>Fire doors - £3918.00</p> <p>Totalling - £20,583.00</p> <p>However we still have £5539.51 in the account with outstanding totalling £1611.75 so potentially £7151.26 at the end of March. This will cover our latest electricity bill of £1500. This was high as it included the panto weeks, the cost of this was around £800.</p> <p>We therefore still have a healthy balance of over £5000.</p> <p>The savings account now stands at £7236.</p> <p>We are now covering cleaning costs which will be around £230 a month and we have the invoice from the local handyman to cover. He is going to do the alterations on the playpark that have been flagged up.</p> <p>The cafe and toddler group are bringing in a good profit to over £100 a week now and we are going to be busy with weekend parties during the spring.</p>	
7	<p>Correspondence –</p>	<p>Mark Vinall to arrange meeting with Torr Cole to discuss solar panels.</p>

	<p>Tom Cole Head Teacher Sparkwell All Saints Email – Mark Vinall to arrange a meeting with Tom to discuss opportunities for solar panels for both the school and parish hall.</p>	
8	<p>User Groups</p> <p>WI – Payments need to be made to the hall.</p> <p>Short Mat Bowls – Members are strong numbers. All three mats in use. 16/17 persons attending. Small increase to membership for cover of a cleaner after use.</p> <p>SATCO – Next panto already in talks. New producer. Their AGM 26th March 2025. Dates have been booked in for December.</p> <p>Baby & Toddler Group/ Community Cafe – Group is going very well. It's an enjoyable day with a lovely atmosphere.</p> <p>Badmington – No one Present.</p> <p>Farmers Market – April 13th 2025 Easter Market. Lucky dip easter eggs for the children (Lynda & Rebecca) Lots of good stalls this month.</p> <p>Next market after this is June 29th.</p>	<p>WI- Jenny Reynolds will discuss this with and chase payments.</p> <p>Farmers Market – Imag booklet advertised as a monthly event – Lynda to contact a change this.</p>
9	<p>Matters Arising</p> <p>Pathway - Great feedback from the community and the school. Leave pathway to the wooded area non path built here due to horses crossing over the pathway.</p> <p>Toilet Taps - Great response.</p> <p>Hall Curtains - Still awaiting delivery for these.</p> <p>Ceiling of committee room – Great Feedback from user groups and committee.</p>	

	<p>Solar Panels - MV to discuss with TC</p> <p>Disabled toilet light – Great Response.</p> <p>Accounts to charity commission – In future we won't be sending accounts to accountants as we don't officially need them audited. In future our accounts will be done by a bookkeeper.</p>	
10	<p>Matters Outstanding</p> <p>Re wilding around path - No grass cutting but the path and tree to allow grass a chance to grow.</p> <p>There are Laurels growing down in the wooded area.</p> <p>Scrubbing machine – A gentleman came to fix it and has requested to service it every year. £180 + VAT.</p> <p>Payment from parish council - Payment for use of the hall for their meetings.</p> <p>Cleaning – Bowls</p> <p>Decorating - Miquel to continue with the decorating.</p> <p>Playground – Mikell to fix this in the future.</p>	<p>MV – to remove these.</p> <p>Committee have agreed to consider the options.</p> <p>MV – To contact the Sparkwell Parish Council about the change of days for the meetings. No longer Tuesdays, Monday are free for them to use.</p> <p>Hourly fee increase slightly for cover of cleaning costs.</p> <p>Ongoing.</p>
11	<p>Any Other Business</p> <p>New Hoover – Upright hoover for committee room use.</p>	<p>Unanimous yes.</p>

	Car Park MV – looked at quotes for the carpark.	LT – Newnham Solar can offer grants. L chase this up.
	Next Meeting AGM - TBC	
	<p>These minutes will remain in draft until approved and signed at the next Committee Meeting.</p> <p>All present agree this is a true and accurate record</p> <p>Signed..... Chairperson</p> <p>Date.....28/4/25.....</p>	