



**Sparkwell Parish Hall and Playground Trust Management Committee Meeting -Minutes**

**Date:** 10<sup>th</sup> November 2023

**Time:** 19:00

**Venue Sparkwell Parish Hall**

Present:

Vicky Foss (VF)	Elected
Ray Foss (RF)	Elected
Jenny Reynolds (JR)	WI
John Reynolds (JohnR)	Short Mat Bowls
Fran McLoughlin (FM)	Sparkwell School
Peter Tremain (PT)	Elected
Nigel Thorne (NT)	Co-opted
Lynda Thorne (LT)	Chair Co-opted
Corey-Ann Lidstone (CL)	Treasurer

Apologies:

Chris Angle (CA)	Secretary Co-opted
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<u>Agenda item</u>	<u>Description</u>	<u>Action by</u>	<u>By when</u>
<u>1.</u>	<u>Welcome and apologies</u> LT welcomed all to the meeting. Apologies as above		
<u>2.</u>	Nominations for Roles on the Committee Only Vicki and Ray of elected members remain in the meeting. Jess Collins and Rebecca Tierney messaged Ray to confirm wanting to join the committee as elected members as within the Sparkwell Parish. Other attendees are the co-opted or group representatives all voted and agreed. a. Chair – Lynda Thorne proposed herself, seconded by Ray, Lynda joined as Co-opted member b. Vice Chair – Ray, happy to support the Chair. c. Secretary – Lynda proposed Christine Angle, seconded by Vicki. Chris to be Co-opted onto committee, Treasurer – Corey-Ann Lidstone proposed herself. Seconded by Lynda		

<b><u>3.</u></b>	<b><u>Constitutional Matters:</u></b> Safeguarding Policy to be signed by new members	<b><u>LT</u></b>	<b><u>Next meeting</u></b>
<b><u>4.</u></b>	<b><u>Declaration of interests</u></b>  <u>None</u>		
<b><u>5.</u></b>	<b><u>Review the minutes of previous meeting:</u></b>  <u>The minutes of the previous meeting were agreed and signed.</u> <u>They will be published on the website.</u>	<b><u>VF</u></b>	
<b><u>6.</u></b>	<b><u>Financial update: CL</u></b>  Financial update covered in AGM but current bank balance is £22,024.73 @ 6/11/23 Trust account £7,553.06 @6/11/23 SATCO £6657.52 @ 31/3/23 But currently around £18,000 as ticket money being credited.		
<b><u>7.</u></b>	<b><u>Correspondence received:</u></b>  No Correspondence discussed		



8.

**User Group Reports**

**WI**, JR – All ok however chairs after last party were left outside of the cupboard so access was difficult. Vicki to remind the users of the hall to use the end of use check list provided.

**Bowls**, JohnR –Attendance good but looking for machine to help roll up mats as due to the age and ability of the attendees that are not struggling to put away.

£5-6k needed for double machine £3k for single. No additional storage needed.

**SATCo**, LT- Trying to curb this years spend as last year was done 'big' to drum up interest following the stopping of the event for covid. Tickets are selling fast but some held back pending the capacity issue being resolved and then they can be released but have names wating already for them.

**School-FM** -All ok. Only issue is the capacity issue will effect the schools use of the hall so needs to be resolved for them too.

Highways – Claim to be submitted for the fence via the link provided. Not sure if we must pay and then recover tor they will pay once quote provided.

**Ocean City** – FM -No update but another club is interested in starting one for the girls but no reply yet.

**Farmers Market** – CL All but fully booked for Nov and Dec dates for 2024 to be confirmed with Vicki

**Fundraising** – Halloween was successful, team was happy to support and plan next one, maybe for Christmas.

**Youth Academy** – RF- Ray stepping back from organising as does not have the time. The community need to step up to take over, ideally needs to be more than once a month to maintain interest.



**Date of next meeting Wednesday 10<sup>th</sup> January 2023  
19.00**

**These minutes will remain in draft until approved and signed at  
the next Committee Meeting**

*Amendments received prior to meeting in blue italic type*  
Amendments from meeting in blue handwritten script

**All present agree this as a true and accurate record**

Signed  ..... Chairperson

Date 18/1/2023 .....

