

Sparkwell Parish Hall and Playground Trust

AGM Minutes

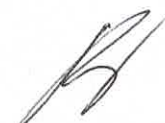
Date: Monday 19th July 2021 Time: 19:00

Venue: Sparkwell Parish Hall

Present: Robin May (RM) Chairman
 Diana May (DM)
 Catherine Perham (CP)
 Jean Belsey (JB)
 Edwina Hutton-Fellowes (EHF)
 Fran McLoughlin (FM) via zoom
 Peter Tremain (PT)
 Iris Willis (IW)
 Edwin Harris (EH)
 Monica Jeffrey (MJ)
 Kim Watters (KW) via zoom
 Kathryn Hussey (KH)
 Brenda Bland

Apologies:
 Tim Horton (TH)
 Heather Harvey (HH)
 Nigel Thorne (NT)
 Alison Morris (AM)
 Andy Strike (AS)

Agenda Item	Description	Action By Whom	By When
1	<p>Welcome & Apologies RM welcomed all to the meeting and thanked them for coming.</p> <p>This is intended to be a short AGM, to comply with the Charity Commission requirements and our constitution as we didn't manage to hold one last November for Covid reasons. Therefore this meeting is for the year 2019/2020.</p> <p>Apologies received from those listed above.</p>		
2	<p>Minutes of the Previous AGM Agreed as an accurate record. Publish on website</p>	EH	ASAP
3	<p>Matters arising from the minutes None</p>		
4	<p>Treasurer's report/accounts for 2019/2020 KH circulated the financial report. Balance c/f £11,581. RM- compared with the accounts at the last AGM we have made serious progress, saving over £11k in wages annually has certainly put the hall on a more secure financial footing and is now enabling us to get essential maintenance works completed.</p>		
5	<p>Chairman's Report See attached</p>		
6	<p>Confirmation of Representative Trustees for 2019-2020 RM-Of course we were very sad to lose George Small as the Parish Council Representative and thank him for his work over many years supporting the Parish Hall</p>		



	<p>and indeed helping to build it.</p> <p>We would like to officially welcome Brenda Bland as the Representative Member for the church. During lockdown, Gerry Sinclair has stood down and Brenda has taken her place. We would like to thank Gerry for her contribution to this committee and the hall.</p> <p>Ross Taylor attended our meeting in February 2020 but we believe Claire is now going to be the Representative Member for Judo. Di has sent over all the documentation and when completed will add Claire to the circulation list.</p> <p>HH is happy to remain for the over 60s</p> <p>NT is happy to remain for SATCo</p> <p>All representative members agreed to continue to the AGM in November.</p>																						
7	<p>Election of up to 10 Elected Members</p> <p>RM- asked that due to the short time before our full AGM in November if everyone is happy to remain as elected members until then can we leave everything as is. This was agreed.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Robin May (RM),</td> <td style="width: 50%;">Chair</td> </tr> <tr> <td>Diana May (DM),</td> <td>Secretary</td> </tr> <tr> <td>Kathryn Hussey (KH)</td> <td>Treasurer</td> </tr> <tr> <td>Kim Watters (KW)</td> <td>Elected</td> </tr> <tr> <td>Peter Tremain (PT)</td> <td>Elected</td> </tr> <tr> <td>Alison Morris (AM)</td> <td>Friends</td> </tr> <tr> <td>Tim Horton (TH)</td> <td>Elected</td> </tr> <tr> <td>Edwina Hutton-Fellowes (EHF)</td> <td>Elected</td> </tr> <tr> <td>Monica Jeffrey (MJ)</td> <td>Elected</td> </tr> <tr> <td>Edwin Harris (EH)</td> <td>Communications</td> </tr> </table>	Robin May (RM),	Chair	Diana May (DM),	Secretary	Kathryn Hussey (KH)	Treasurer	Kim Watters (KW)	Elected	Peter Tremain (PT)	Elected	Alison Morris (AM)	Friends	Tim Horton (TH)	Elected	Edwina Hutton-Fellowes (EHF)	Elected	Monica Jeffrey (MJ)	Elected	Edwin Harris (EH)	Communications		
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8	<p>Co-option of up to 4 Trustees</p> <p>No co-opted members required at present.</p>																						
9	<p>Confirmation of Appointment of Accountant for the year to 30 April 2020</p> <p>RM- we have continued to use Ivybridge Accountants Ltd during lockdown. KH- no problems at all with them. All agreed to continue to use them.</p>																						
10	<p>AOB to be referred to the Management Committee</p> <p>None</p>																						
11	<p>Date of next AGM</p> <p>November 2021</p>																						
12	<p>Close</p> <p>RM-thanked everyone for attending and closed the AGM and stood down as Chair. IW - proposed RM to stand as an elected member, seconded by CP.</p>																						

These minutes will remain in draft until approved and signed at the next AGM

Amendments received prior to meeting in blue italic type
 Amendments from meeting in blue handwritten script

All present agree this as a true and accurate record

Signed.......... Chairperson

Date.....11-11-21.....