



Sparkwell Parish Hall and Playground Trust

AGM Minutes

Date: Tuesday 19<sup>th</sup> November 2019. Time: 19:30

Venue: Sparkwell Parish Hall

**Present:** Robin May (RM) Chairman  
 Diana May (DM)  
 Tim Horton (TH)  
 Catherine Perham (CP)  
 Jean Belsey (JB)  
 Gerri Sinclair (GS)  
 Fran McLoughlin (FM)  
 Peter Tremain (PT)  
 Iris Willis (IW)  
 Edwin Harris (EH)  
 George Small (GES)  
 Monica Jeffrey (MJ)  
 Alison Morris (AM)  
 Kathryn Hussey (KH)

**Apologies:** Edwina Hutton-Fellowes (EHF)  
 Heather Harvey (HH)  
 Kim Watters (KW)  
 Nigel Thorne (NT)  
 Sally Fairman (SF)

**Apologies:**

Agenda Item	Description	Action By Whom	By When
1	<b>Welcome &amp; Apologies</b> RM welcomed all to the meeting and thanked them for coming. Apologies received from: Sally Fairman Edwina Hutton-Fellowes Heather Harvey Kim Watters Nigel Thorne will be late		
2	<b>Minutes of the Previous AGM</b> RM-No minutes available. We have been told that there was something of an AGM in March but that the meeting was abandoned. It was decided to start again		
3	<b>Matters arising from the minutes</b> Now not applicable		
4	<b>Treasurer's report/accounts for 2018/2019</b> RM-There is no Treasurers report as such. The Income and Expenditure Account Summary for year ending April 2019 as received from the Accountant was circulated. This will be upload to the Charity Commissions website accordingly. It does not make for good reading. Total expenditure £29,695. Net Income -£7,353 offset by the balance brought forward to give a balance carried forward of £4,413. Main expense wages £11,871.		
5	<b>Chairman's Report</b> See attached		

6	<p><b>Confirmation of Representative Trustees for 2019-2020</b>          RM- asked those present individually if they were happy to serve another year. All Agreed.          He welcomed Catherine Perham as the Representative Member for Short Mat Bowls</p>		
7	<p><b>Election of up to 10 Elected Members</b>          RM- I have nominations here already. Would anyone here present like to stand as an elected member.          Kathryn Hussey had expressed an interest in becoming the Treasurer and agreed to stand.          Each nomination was taken in turn.          Diana May- Proposed by Iris Willis. Seconded by Monica Jeffrey          Alison Morris- Proposed by Diana May. Seconded by Fran McLoughlin          Edwina Hutton-Fellowes- Proposed by Alison Morris. Seconded by Gerri Sinclair          Edwin Harris- Proposed by Monica Jeffrey. Seconded by Gerri Sinclair          Tim Horton- Proposed by Alison Morris. Seconded by Monica Jeffrey          Kim Watters- Proposed by Iris Willis. Seconded by Tim Horton          Monica Jeffrey - Proposed by Iris Willis. Seconded by Fran McLoughlin          Kathryn Hussey- Proposed by Alison. Seconded by Edwin Harris          Peter Tremain offered his services in an advisory capacity. RM thanked Peter as the grey water system should probably be reinstated. DM- asked if Peter would like to be an elected member, to which he accepted - Proposed by Tim Horton. Seconded by Fran McLoughlin          RM- We now have 10 elected Trustees, if everyone is in agreement we will vote the committee on as a whole. Show of hands, unanimous.</p>		
8	<p><b>Co-option of up to 4 Trustees</b>          No co-opted members required at present.</p>		
9	<p><b>Confirmation of Appointment of Accountant for the year to 30 April 2020</b>          RM- would like to appoint Ivybridge Accountants Ltd, they were very good this year and reasonably priced. All agreed</p>		
10	<p><b>AOB to be referred to the Management Committee</b>          None</p>		
11	<p><b>Date of next AGM</b>          Friday 6<sup>th</sup> November 2020</p>		
12	<p><b>Close</b>          RM-thanked everyone for attending and closed the AGM and stood down as Chair.          DM-nominated RM to stand as an elected member. He was proposed by Alison Morris and seconded by Monica Jeffrey.</p>		

These minutes will remain in draft until approved and signed at the next AGM

*Amendments received prior to meeting in blue italic type*

Amendments from meeting in blue handwritten script

All present agree this as a true and accurate record

Signed.....  ..... Chairperson

Date..... 19-7-21 .....